**OBF Addition to the School of Music Project**

**Program Confirmation Workshop**

September 29th 9 AM – 3 PM

Drake Conference Room, 1600 Millrace Dr.

**Morning Session**

Attendees:       UO and OBF User Group Members; THA; The Shalleck Collaborative; Kirkegaard; The Felt Hat; Lease Crutcher Lewis

9:00 AM             Introductions (15 mins)

9:15 AM             Review Project Description – focusing on goals, patterns and program (30 minutes)

9:45 AM             Rehearsal / Performance Room – functionality, uses, acoustical priorities, location (first or second floor); relationship to exterior space and entry; balcony; display; (60 minutes)

10:45 AM           Library and Board Room (30 minutes)

11:15 AM           Offices – private and shared open office (15 minutes)

11:30 AM           Public spaces / flexible impromptu spaces (30 minutes)

***Noon****Lunch Break - Catered*

**Afternoon Session**

Attendees:       UO and OBF User Group Members; PLACE; Capital; Lease Crutcher Lewis

1:00 PM             Site – Campus and SOMD [fire lane access; parking; ADA access; bikes; outdoor events and other site programming considerations; grade and utilities; relationship to E 18th Ave and Pioneer Cemetery (90 mins)

**Summary**

2:30 PM              Planning for design effort – review schedule and key milestones (30 mins)